

PASTEL | XPRESS

ACCOUNTING


For small
businesses.

Quick & easy to setup.

The trusted business
solution for quick and
easy accounting.

The powerful and flexible accounting solution
NO COMPULSORY LICENSE FEES





Pastel Xpress helps you manage your accounts so that you can get on with the job of running your business. As your business grows, Pastel's product range gives you access to greater functionality at the click of a button.

[Setup Assistant]

Pastel's Setup Assistant allows you to create a company in minutes. Answer a few simple questions, select from one of Pastel's templates, and tailor them to your business.

Service • Retail • Body Corporate • Construction • Garage / Service Station • Farming • Hotel • Non-Profit Organisation • Real Estate Agent • Food and Beverage • Church Accounts • Club Accounts • Professional Services • Medical Practitioners • School Accounts

[Inventory Items]

Pastel can track your inventory in as much detail as necessary. You can create product or service items, establish minimum and maximum stock levels and much more.

[The System Navigator and Explorer]

Finding your way around Pastel has never been easier. The highly intuitive and graphic System Navigator allows you to quickly perform common tasks using simple icons representative of everyday tasks. The Explorer allows you to easily add, edit and delete accounts, enquire about and find customers, suppliers, inventory items and general ledger accounts, invoke processing screens directly from the item selected, export lists to Excel, as well as group and filter data.

[Drill Down]

Pastel's drill down functionality allows you to click on an item from any report and see further details. No more navigating cumbersome reports or having to go backwards and forwards to retrieve information. Simply click on an item whilst in your report and drill down to the information you need.

[Invoicing]

Pastel allows you to enter invoices in a logical and intuitive manner. Save time, ensure accuracy and control back orders by linking quotations and sales orders. The Forms Designer interface makes it easy to customise stationery layouts of documents such as invoices, quotes, orders and labels. You can also customise forms for PDF documents that you e-mail.

[Easy Installation & Registration]

When you load your Pastel programme an easy to-use installation tutorial will load automatically. Simply follow the steps to install your software effortlessly. Also included with your software is a simple step-by-step Installation Guide offering detailed instructions on how to install your product.

The trusted business solution for quick and easy accounting

[Microsoft Office Integration]

Microsoft Windows 7 compatible

Pastel Xpress is compatible with Windows 7, having passed Microsoft-designed tests for compatibility.

Microsoft Office

Integrate your general ledger, customer and supplier data with Microsoft Office, and export customer and supplier contact information into Outlook. The 'Create Letters' and 'Labels Assistant' allows you to easily set up mail merge documents and labels through Word, automatically creating the required data sources and links.

*Microsoft Office 2000 and later required.

[Graphic Reporting Facility]

Keep your finger on the pulse of your business by using Pastel's graphic reporting feature to display business-critical information in a graphical format. For example, you can view trends in sales, inventory movement, expense allocation and more. Pastel's financial ratios allow you to analyse key areas of your business at the click of a button.

[PDF Printing and E-mailing]

This standard feature allows e-mailing of documents such as statements, invoices, orders and quotations in PDF and HTML format. Each document layout has a corresponding PDF layout. The e-mail screen allows you to cc and bcc recipients and contacts from Outlook. You can also fax documents such as invoices, statements, orders and quotations straight from your Pastel Accounting package.

[Age Analysis]

Pastel's Age Analysis provides you with crucial information about your customers and suppliers. It lets you see outstanding balances by ageing period and assists you in prioritising collection of overdue amounts.

[Customers]

Pastel's flexible customer account setup allows you to configure parameters per customer. For example, you can set individual trading and settlement terms, select the e-mail and/or print option for invoices and statements, as well as create as many customers as you need.

[PASTEL COVER:]

Pastel Cover ensures free access to software updates and upgrades, as well as first line telephonic and e-mail support. Accounting software is critical to the running of your business.

Pastel Cover provides you with peace of mind that you always have the back-up service, support and expertise you need.

Pastel Cover is available on an annual basis.

[Pastel Product Range Family Tree]

Product	Business environment	Parameters
Xpress	Small businesses Uncomplicated accounting environment	Can accommodate from 1 up to 3 users*. (Package includes a single user license only.)
Partner	Small to medium-sized businesses	Can accommodate from 1 up to 20 users*. (Package includes a single user license only.)
Evolution	Medium to large-sized businesses	Can accommodate from 1 up to 1000+ users*, with pre-defined user breaks. Extensive range of business-specific add-on modules.

* The base product contains one user license. Additional users can be purchased in increments from Pastel. One user license equates to the loading of software onto one PC.

[System Requirements]

Hardware	Minimum: Pentium III; Recommended: Pentium IV 2GHz or Higher
Operating System	Windows XP, 2000, Windows Vista and Windows 7
Screen Resolution	Minimum: 1024 x 768
RAM	Minimum: 512MB; Recommended: 1GB or Higher
Requirements for all users	DVD-ROM

PASTEL | XPRESS

ACCOUNTING | VERSION 11

[ADD-ON MODULES]

As your business grows and begins to demand more sophisticated features and functionality, Pastel Xpress allows you to add the modules you need.

[Point of Sale]

Among the many features available in Point of Sale, the fundamentals include full integration into the accounting back office, taking factors such as speed and ease of use seriously. The security features in Point of Sale help to prevent potential theft when cash changes hands. Also available as an offline option.*

[Business Intelligence Centre (BIC)]

Direct access to business critical information has never been this easy. The Business Intelligence Centre allows you to design standard reporting templates in Microsoft Excel and update these reports directly from Pastel at the click of a button. The BIC module dynamically links Pastel to Excel (a popular data manipulation tool) where your information can be viewed, manipulated, sliced and diced, to give you greater insights into your business. Access your free 90 day trial period and take advantage of this user-friendly, intuitive reporting tool.*

[Bank Manager]

Eliminate the need to capture transactions off your bank statement. Download an electronic bank statement, map the transactions to the correct accounts, and the system will automatically open the item and assign the transactions for you after each import. Reconciling your bank account has never been quicker or easier.*

* Available as an optional add-on module to Pastel Xpress Version 11.

[Need a good reason to choose Pastel?]

Here's a few

- Pastel is used by over 200,000 businesses worldwide
- Backed by an extensive international service and support infrastructure.
- It's easy to use.
- Pastel caters for the growth of your business.

[Comparative Features Table]

Pastel Accounting software contains one user license per package. Additional user licenses can be purchased, according to the number of users accommodated per product, as outlined below.

	Xpress	Partner	Evolution	
Base	Database Manager	Pervasive	Pervasive MS SQL	
	Number of users	1 - 3	1 - 20	1 - 1000+
	Number of companies	Unlimited	Unlimited	Unlimited
	Number of Financial Years	2***	2***	5
	User Defined Fields	Yes	Yes	Yes
	General Ledger	Yes	Yes	Yes
	Segmented GL Accounts	No	No	Yes
	Cash Books	30	30	Unlimited
	Customers	Yes	Yes	Yes
	Quotations	Yes	Yes	Yes
	Invoices	Yes	Yes	Yes
	Suppliers	Yes	Yes	Yes
	Purchase Orders	Yes	Yes	Yes
	Inventory	Yes	Yes	Yes
	Segmented Inventory Items	No	No	Yes
	Import Cost Allocations	No	Yes	Yes
	Project Tracking / Cost Centres	Yes	Yes	Yes
	Report Writer	No	Yes	Yes
	Stationery Customisation	Yes	Yes	Yes
Pricing Matrix (Disc. Matrix & Vol. Disc.)	No	Yes	Yes *	
Add-On Modules*	Multi-Currency	No	Yes *	Yes *
	GL Manager	Yes *	Yes *	No
	Business Intelligence Centre	Yes *	Yes *	Yes *
	Receipting	No	Yes *	No
	Time & Billing	No	Yes *	No
	Point of Sale	Yes *	Yes *	Yes *
	Cash Manager	No	Yes *	Yes *
	Bank Manager	Yes *	Yes *	Yes *
	Serial Number Tracking	No	Yes *	Yes *
	Multi-Store	No	Yes *	Yes *
	Job Costing	No	No	Yes *
	Bill of Materials	No	Yes *	Yes *
	Manufacturing	No	No	Yes *
	Mobile	No	No	Yes *
	Lot Tracking	No	No	Yes *
	Fixed Assets	Yes **	Yes **	Yes **
	Payroll	Yes °	Yes °	Yes °
	Resolve Basic (Contact Management)	No	No	Yes *
	Resolve Premium (Contact Management)	No	Yes °	Yes **
	Pricing Matrix (Disc. Matrix & Vol. Disc.)	No	Yes	Yes *
Customer Account Consolidations	No	No	Yes *	
Customer Credit Risk Management	No	No	Yes *	
Annuity Billing	No	No	Yes *	
eBusiness & eBilling	Yes *	Yes *	Yes *	

* Purchase as an add-on module

° Purchase as a stand-alone module

** Can sell items but does not control costs or quantities

*** 5 years transactions are stored, but only 2 years are available for processing and for standard reports, available through the View menu